

CAE BOARD MEETING MINUTES

2:00-5:00 pm Thursday, Nov. 21st, 2013: McCormick Board Room in the Hilton

In attendance: Rosemary Henze, Greg Tanaka, Marjorie Faulstich Orellana, Gilberto Arriaza, Tricia Niesz, Nancy Hornberger, Patricia Sánchez, Kristin Searle, Silvia Noguerón-Liu, Margaret LeCompte, Kevin Foster, Kathryn Hayes, Eric Johnson, Alex Posecznick, Swapna Mukhopadhyay, Lucila Ek, Beth Leonard, Marta Baltodano, Sally Campbell Galman, Laura Valdiviezo, Lauren Zentz, David Long, Vanessa Anthony-Stevens, Sheilah E. Nicholas, Luz Jimenez Quispe, Francesca Gobbo, Holly Link, Courtney Robinson

Welcome and Announcements

Rosemary Henze welcomed the Board members and other attendees. Rosemary announced and congratulated New President-Elect, Bradley Levinson, and New First Year Member-at-Large, Angelina Castagno. She also gained permission to audio-record the meeting.

Tricia Niesz explained and sent around the attendance and roster-update sheet. Rosemary invited everyone in the group to introduce themselves and their role in CAE.

Reports

Secretary Report—Tricia Niesz

Tricia shared the Secretary's report, which is reproduced here:

2013 CAE Secretary Report

Tricia Niesz

11/19/13

- I. Three proposed changes to CAE Bylaws were put to the Board for a vote in early 2013. All three passed with wide margins.
 - a. Changing the number of possible standing committees from 12 to 15.
 - b. Adding a member of the Mission Committee to the Executive Board.
 - c. Adding the webmaster and the student representative to the Board. (We've been doing this for years but the vote was to make this official by adding it to the by-laws.)
- II. After former Treasurer Kathy Davis stepped down. Gilberto Arriaza was nominated to be the new Treasurer. He was unanimously ratified by the Board. *New Anthropology News* editor Melissa Fellin was also welcomed by the Board.
- III. Following CAE Webmaster Silvia Nogueron-Liu's suggestion, we created online archives

for CAE documents such as Board and Business meeting minutes, handbooks, reports, and so forth. We are currently using dropbox for this archive.

2013 Program Chair/President-Elect Report—Marjorie Faulstich Orellana

Marjorie shared the Program Chair's report, which is reproduced here:

CAE Program Chair's Report, Nov. 2013 Submitted by Marjorie Faulstich Orellana

Review Process: This year we constructed sessions from the individually submitted abstracts, and had these reviewed as sessions along with the submitted sessions. We requested reviewers to rate the individual papers in these sessions and to consider the cohesion of the panel in their comments. All sessions (both constructed and submitted) were then reviewed by at least two CAE reviewers. In the case of conflicting results, they were reviewed by a third reviewer. We then ranked sessions based on the reviews, and submitted them to AAA. Final decisions about acceptance were made by AAA, presumably based on our rankings and space considerations.

Submissions and acceptances:

Number of organized sessions submitted to CAE: 40

Number of individual papers submitted to CAE: 98

Number of sessions constructed by the CAE program team: 19

Total number of sessions reviewed: 72

Number of CAE volunteer reviewers: 67

Number of sessions not accepted by AAA: 3

Total number of CAE sessions in program: 56

Invited sessions: Ten sessions were submitted. We were allotted slots for two invited sessions, but managed to secure co-sponsorships for the top three sessions that we wanted to invite (as voted by members of the Executive Committee), and thus were able to invite three sessions (with half a slot leftover that we were not able to use). One was cosponsored with the Society of Visual Anthropology, one with the Association for Political and Legal Anthropology, and one with the Association of Latino and Latina Anthropologists. The remaining sessions were "rolled over" to the April deadline and included in regular submissions.

Special events: CAE has 16 special events this year. There were limited time slots available for special events, which resulted in some overlaps.

Installations/Field Museum Event: This year AAA offered a format for innovative events, which they called Installations. Ted Hamman organized one of these, in collaboration with the Field Museum, and worked with the CAE president and program chair, and the AAA program organizers, to pull a set of sessions from the regular program into the Field Museum event. This was partly intended as a way to free up more space on the program for CAE sessions. We cleared this with the organizers of the sessions, communicated with them, and engaged in a long process of planning the overall event. This included working to attract local Chicago educators. After the conference we will be better able to report on the success of this event, both in terms of numbers (attracting local educators, CAE members, and others) and content. See also the President's report.

Observations and comments:

Scheduling: Following the model Rosemary Henze shared with me from 2011, we created a google calendar with suggested scheduling for all sessions, taking into account the distribution of topics and other considerations. We submitted this google calendar to AAA. We also requested that Saturday morning be kept free of all sessions except those scheduled at the Field Museum. AAA did not follow all of our suggested scheduling and in fact scheduled two events on Saturday morning that conflicted with the Field Museum installation. We tried to work with AAA to move these but it was not possible.

Blind review: Abstracts were not blind when submitted to AAA, and the feature on the AAA website for blinding reviews did not work. We saved each session as a word document and manually blinded them before sending them out to review.

AAA website: There were numerous challenges working on the AAA program website. (There were also glitches at the submission deadline, which caused problems for some of our members.) The section chairs communicated amongst ourselves as we worked out the problems, which had the benefit of building communication across sections and groups. I worked with two student assistants to create a document detailing the problems we encountered in CAE, and the solutions we worked out, and saved this for future CAE program chairs. We also shared a set of recommendations with AAA.

Planning for 2014: Because of the problems scheduling special sessions, we might consider submitting some special sessions as regular sessions. We should also contemplate both the possibilities and the challenges of events like the Field Museum; see the President's report.

CAE Treasurer Report—Gilberto Arriaza

Gilberto shared the Treasurer's report, which is reproduced here:

II. TREASURER'S REPORT

(Submitted by Gilberto Arriaza 11/15/13)

The following report on revenue and expenditures for CAE is based on fiscal reports generated by the AAA Controller.

Revenue

Our primary sources of income at this time are membership fees and publishing revenues.

Membership Fees. Our student membership has increased by 5, but the overall membership has slightly decreased by 17. The revenue generated by membership adds to a total of \$10,638.04

AEQ Publishing Revenues. Revenue for the AEQ publication totals \$18,885.74

Total Revenue to date amounts to about \$29,500.00

Expenditures

Our three primary expenditures are:

AEQ Publishing Expenditures: \$ 35,213.75

The publishing cost involves support for editor(s) and staff. Most of the journal budget is paid through the journal royalties and membership fees.

Awards. The total cost of all awards for 2013 is \$6,250.00.

Meeting Expenses. Expenses for food and space are approximately \$2,000;

Summary

- ***Deficit:*** Given increased and additional expenses, plus insufficient income, our CAE account balance will significantly decrease; therefore CAE will carry a deficit into 2014.
- ***Executive Board Measures:*** Goal: reconstitute funds used from CAE reserves. A fund raising effort has been launched: Tying awards to names has been adopted as a two-fold strategy: 1) Naming awards publicly acknowledge colleagues for their contribution to the field; 2) Naming awards will allow CAE to fund raise.

Rosemary added financial issues to the discussion items for later in the meeting. Kevin Foster asked a point-of-order question. When issues that come up in Board members' reports need further discussion and decision-making, does this body, the Board, end up being the group that works through the issues? Or is it the case that the issues will be worked out over the next months with the Executive Committee? Rosemary responded that since this is the only time we meet face-to-face, if there are issues that need to be resolved, they should be discussed here among the full Board. If further work is to be done, the executive committee receives its guidance—its 'marching orders'—from the Board and serves the Board.

Report from AEQ Editor—Nancy Hornberger

The AEQ at-a-glance report, reproduced below, was distributed. Nancy thanked CAE for the privilege to serve as AEQ editor and for the support from CAE through her editorship. She noted what a great learning experience working on AEQ has been. Nancy explained the at-a-glance tables on the report and acknowledged the budgetary support from the University of Pennsylvania and the University of Massachusetts. She thanked Holly Link, the managing editor. She invited the new editors, Sally Campbell and Laura Valdiviezo, to add their thoughts.

Sally noted how valuable the mentorship of the UPenn team has been to them and to the quality of the journal. This type of partnership/mentorship in transition time is an ideal model. Sally noted that although it is costly, it is an investment that they promise to make good on. We thanked Nancy with a round of applause.

ANTHROPOLOGY & EDUCATION QUARTERLY
Year-at-a-Glance, January 1, 2013–November 1, 2013

JOURNAL OF THE COUNCIL ON ANTHROPOLOGY AND EDUCATION
 Editorial Office: University of Pennsylvania Graduate School of Education
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Editor: Nancy H. Hornberger
Associate Editors: Lesley Bartlett, Angela Creese, Kathleen D. Hall, Richard Ruiz, Ellen Skilton-Sylvester, Stanton Wortham
Managing Editor: Holly Link • **Assistant Managing Editor:** Miranda Weinberg • **Book Review Editor:** Joanna Siegel
Incoming Editors: Sally Galman, Laura Valdiviezo
Incoming Associate Editors: Fida Adely, Carol Brandt, Jill Koyama, Shabana Mir, James Seale-Collazo, Mathangi Subramanian
Incoming Managing Editor: Katie Lazdowski • **Incoming Assistant Managing Editor and Book Review Editor:** Lee O'Donnell

Financial Issues:

- ♦ Total editorial office budget for 2013: \$139,107
- ♦ Editorial office budget from CAE/AAA for 2012: \$35,000 (25%) toward 1 half-time managing editor.
- ♦ University of Pennsylvania in-kind contributions for 2012: \$104,107 (75%) to provide compensation toward managing editor, assistant managing editor, book review editor, editor course release, office, office equipment.

Activity	This year (1/1/2013–11/1/2013)	Last Year (1/1/2012–11/1/2012)
Number of manuscripts received	95	72
Number of manuscripts processed	142	146
Acceptance rate of non-invited manuscripts	15.7%	19.8%
Number of non-invited manuscripts recommended for revision and resubmission	20 (27%)	32 (42%)
Average time from submission to response after internal review	50 days	91 days
Average time from submission to acceptance	6 months	10 months
Book reviews	11	14
Number of pages printed	446	454
Number of issues printed	4	4
Total Editorial Office Budget (Direct Costs)		\$137,725
♦ From CAE	♦ \$35,000 (25%)	♦ \$35,000 (25%)
♦ From Penn GSE	♦	♦ \$102,725 (75%)
Special Issues in 2013	Analyzing voice in educational discourse, Volume 44.2 Ethnographies of religious education, Volume 44.4	

AN Column Editor Report—Rosemary Henze on behalf of Melissa Fellin

Rosemary shared the report submitted by Melissa, who could not attend the meetings. The report is reproduced below:

CAE Section AN News Brief Report

To the CAE Board Members,

I am sorry that I could not attend the AAA in Chicago as I have had a medical emergency related to my pregnancy and it was recommended that I stay in the country (Canada) and not to travel to the US.

A) Beginning in April 2013, I have been the contributing column editor for the CAE section of AN News. Since this time, a new column for the CAE section was published almost every month online and has been published twice in the print editions. One of our columns written by my colleague, Jennifer Long was also re-published in the print edition of July/August 2013 issue in the section, Careers. These successes have increased our presence in Anthropology News and I hope that they have also increased awareness of the research and issues facing those interested in

the anthropology of education.

B) There are two main challenges that I face as a contributing column editor. The first is getting authors to contribute columns to the section. Thus far, I have used my own contacts to ensure that there are contributions monthly to the section, but I continue to need contributions from others. The second challenge is getting people to go online to read the columns that are contributed to our section.

C) To work towards meeting these challenges, in the upcoming year, I have a couple of recommendations. I ask that each of the board members reach out to their colleagues and graduate students to make contributions to the column. This is a great venue for graduate students to begin publishing their work or their research in progress. As researchers in this area and professors yourselves, I also ask board members to consider contributing a column to talk about your research or something new you are doing to engage your students in the classroom. The great thing about focusing on education is that we can discuss both research and teaching and learning.

To get more people to go online to read the columns, I ask the board members to send emails to remind colleagues of the column. Also post links to articles on your LinkedIn pages or other social media outlets. Finally, engage your undergraduate and graduate students to go online to read columns. You could post a link to the section news on your online learning systems for your classes.

Please submit contributions to mm.stachel@gmail.com or email if you have any questions or concerns.

Sincerely,
Melissa Fellin

Second Year Member-at-Large Report— Patricia Sánchez on behalf of Cindy Cruz

Patricia read the report submitted by Cindy, who could not attend the meetings. The text of report is reproduced below.

CAE Board Meeting
Cindy Cruz, Second Year Member at Large Report
2:00-5:00 pm Thursday, Nov. 21st, 2013
McCormick Board Room in the Hilton

(thank you PS!)

Summary: The Second Year Member at Large is tasked with the organizing of both the New Scholar Poster Session and the New Scholar Travel Award, submitting the proposal for the New Scholar Welcome Session, and helping with the organization of a CAE brochure of events at the conference. 19 poster presentations are scheduled and 27 new scholars applied for 7 travel awards of 250.00 each to be presented at the

Business Meeting.

CAE New Scholar Poster Session: 19 poster presenters applied and were accepted to participate in the Saturday, November 23, at 8am session. Information concerning the Field Museum site, poster session expectations, and even a video that models a good poster and presentation was communicated to all presenters. Several reminders were sent by email throughout November. Of the 19 poster sessions, 5 were not able to attend.

CAE New Scholar Travel Grants: 27 new scholars applied for travel stipends, 7 were awarded stipends of 250.00. The award winners are: Heather Ann Rudolph (U Georgia Athens), Stephanie Wong (Wisconsin), Bie Aweh (UMass Amherst), Manuel Perez (U San Francisco), Tezeta Stewart (Wisconsin), Mariella Arrendondo (Indiana), Joanna Wong (UC Davis). Thank you to the fabulous 2013 CAE Travel Awards Committee: Anna Rios (Colgate), Stephanie Daza (Manchester Metropolitan U), and Cindy Cruz (UC Santa Cruz), and a big thank you for Greg Tanaka (Mills) and Rosemary Henze (SJSU) for fundraising for this award. Awardees will be recognized at the Business Meeting Friday, November 22.

A big thank you for Patricia Sanchez (UTSA) who is filling in for me as I have writing deadlines that could not be avoided this year and for Marjorie Orellana's graduate student teams that created the brochure for the CAE Calendar of Events for this conference.

Sincerely,

Cindy Cruz
November 19, 2013

First Year Member-at-Large Report— Patricia Sánchez

Patricia shared the First Year Member-at-Large Report. The text of report is reproduced below, and the full report in the CAE archives includes photos:

CAE Works in Progress Session Report

Patricia Sánchez (UTSA), Organizer
First-Year Member-at-Large

Summary:

The CAE Works in Progress Session at AAA Annual Conference in Chicago, Illinois, included 12 junior scholars mentored by 10 established scholars on Thursday, November 21st, 2013. In the CAE tradition, established scholars in the field of anthropology of education met informally, one on one, with newcomers to the field who shared their research topics and questions.

This session proved to be an important part of CAE's ongoing efforts to build social networks

and provide support and mentoring for emerging/junior scholars in our field.

CAE WIP Participants:

Rita Henderson – University of Calgary
Michelle Bellino – Harvard
Kara Kirby – Kent State University
Yi-Jung (Shelley) Wu – Rutgers University
Anne Karabon – University of Wisconsin-Madison
Joanna Wong – UC Davis
Kaushalya Perera – Penn State University
Jennifer DeMoss – University of Georgia
Carla McNelly – University of Oregon
Lindsey Schrott – Penn State
Erin Mackinney – University of Arizona
Dani O’Brien – University of Massachusetts, Amherst

CAE Established Scholars:

Char Ullman – UTEP
Emma Fuentes – University of San Francisco
Katie Anderson-Levitt – UCLA
Lucila Ek – UTSA
Aria Razfar – University of Illinois-Chicago
Shabnam Koirala - University of San Francisco
Shelley Goldman – Stanford
Norma González - University of Arizona
Perry Gilmore - University of Arizona
Patricia Sánchez - UTSA

Timeline:

Call for CAE WIP Session Participants—September 12th, 2013
Invitations for Established CAE Scholars— September 12th, 2013
Deadline for WIP Session Participants Applicants—October 25th 2013
WIP Participants were matched with CAE established scholars and sent notice—November 10th, 2013
Reminder of Session Place and Time—November 20th, 2013

Summary Comments:

A couple of things could have been improved for this session: 1) The session could have had more attendance if it were not so early in the program; some folks who did not participate mentioned this as a factor. In addition, one established scholar could not attend b/c of the Presidential Fellows reception that was held concurrently (she ended up splitting her time in half to attend both). As a reminder this session should not conflict with other mentoring sessions that CAE offers (e.g. Scholars of Color mentoring session). 2) Local area Chicago grad students could have been recruited to participate as this could have also served as their introduction to CAE.

Appendices: Mentor/Mentee List; Letter to Established Scholars; photo of session.

2012-2013 Presidential Fellows Report —Past President Gregory Tanaka

Greg shared information about the new Presidential Fellows, noting that there were 21 applications and 7 new Fellows were selected. He noted that the pool was amazing and that, given these individuals and those involved in the poster session and other newcomer sessions, the future of CAE is vibrant. Greg shared the names of the new Presidential Fellows (along with their research interests) and their mentors. Rosemary added that she heard several people note how welcoming CAE is.

Kevin Foster asked about the distinction between works-in-progress mentoring and the Presidential Fellows program. Patricia responded that the works-in-progress session is oriented specifically around a work-in-progress at the meeting itself (at least as a starting point; some conversations continue past the meeting, but that happens informally). No one is turned away; anyone can participate in the works-in-progress session. Presidential Fellows, in contrast, are selected from a pool (via a competitive process) and receive funds (\$500). Greg shared that a weakness of Presidential Fellows is that it is easy to identify new scholars who have been very involved in CAE already, but this year they wanted to use this award to engage people who have not had the opportunity to be involved in CAE yet (e.g., international folks).

Kevin wanted to acknowledge publicly that when funds were extremely limited for the Presidential Fellows program, our leaders, Rosemary, Marjorie, and Greg, contributed their own money to the fund so that additional Fellows could participate. He thanked them for this.

Student Representative Report— Kristin Searle with Lauren Zentz

Kristin and Lauren shared that the Students of Color Mentoring Session is Friday. They added an LGBTQ mentoring component for the first time this year. Saturday evening they are running a ‘Back from the field, now what?’ session for graduate students. Just before that will be the graduate student social off site; they intend to recruit heavily here. They are trying to develop the graduate student committee. Also on Saturday at the Field Museum they are hosting a Publishing-in-AEQ session if they can find additional panelists. Rosemary thanked Kristin and Lauren for building on what the graduate student committee has done in the past.

CAE Webmaster Report—Silvia Nogueron Liu

Silvia shared the CAE Webmaster Report, which is reproduced here:

<p style="text-align: center;">CAE Webmaster Report CAE Board Meeting- Thursday, November 21, 2013 Submitted by Silvia Nogueroń-Liu – snoguero@uga.edu</p> <p>1. CAE LISTSERV Current administrators: Silvia Nogueroń-Liu, Rosemary Henze, Marjorie Orellana Total members as of 11/20/12: 892 members(we had 848 last year)</p> <ul style="list-style-type: none">• I emailed AAA about problems with subscribe/unsubscribe. AAA considered switching

systems but no decision yet: *"We are on the verge of giving up on our current provider because of many problems like this, and poor customer service to boot."* Recommended the use of Google Groups.

Messages in the listserv **Dec 2012-Nov 2013**

DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
23	12	16	28	27	17	13	8	16	19	15	30

Messages in the listserv Dec 2011-Nov 2012

DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
6	24	53	32	16	6	10	5	10	24	39	17

2. SOCIAL MEDIA

Twitter: 55 followers (34 last year)

<https://twitter.com/CouncilAnthroEd>

Silvia's Call for Social Media Committee

Please send graduate students' info my way if they: Love the Internet. Love CAE. Like (or are interested in) blogging. And Twitter. And cake. I will [try to] aggressively recruit during All-committee meeting.

3. WEBSITE

<http://www.aaanet.org/sections/cae/>

- Huge problem with spam comments (10,000+ messages). Fixed with AAA help.
- I need information about **award recipients** for the past 2 meetings (Montreal, San Francisco), and lists of Early Career Fellows.




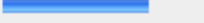

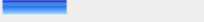

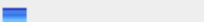

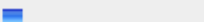

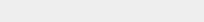
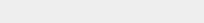

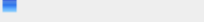

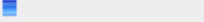

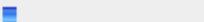

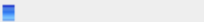
4. BOOK REVIEWS

Holly Link, Hanna Schlosser, Yifan Xiao, Joanna Siegel, & Silvia have started the monumental task of uploading the Book Reviews archive into the new website. Because the AAA server took down our former archive last year (which looked out of date anyway). These are the steps/system set up:

- Open HTML file
- Copy and paste text into Word doc and add AEQ header
- Fix formatting issues
- Rename file and convert into PDF
- Upload PDF file into website media library
- Add file link in webpage archive
- Repeat 427 times (45 done: letters A & M)



Report: Requested Pages - www.aaanet.org
Date Range: 09/01/2013 - 11/13/2013

Pages (1-100) / 170	Pageviews	Percent	
1. /sections/cae/feed/index.cfm	2,454	14.79%	
2. /sections/cae/wp-cron.php	2,040	12.29%	
3. /sections/cae/index.cfm	1,794	10.81%	
4. /sections/cae/publications/anthropology-education-quarterly/index.cfm	1,491	8.99%	
5. /sections/cae/wp-admin/admin-ajax.php	797	4.80%	
6. /sections/cae/resources/cae-guide-to-offerings-in-anthropology-education/index.cfm	339	2.04%	
7. /sections/cae/publications/aeq-book-reviews/index.cfm	308	1.86%	
8. /sections/cae/xmlrpc.php	293	1.77%	
9. /sections/cae/2012/11/03/announcement-of-harry-f-wolcotts-passing/index.cfm	254	1.53%	
10. /sections/cae/cae-home.html	212	1.28%	
11. /sections/cae/wp-content/uploads/2011/10/Ethnography__ECE_Brief_Final_Adair2.pdf	211	1.27%	
12. /sections/cae/awards/dissertation-award/index.cfm	196	1.18%	
13. /sections/cae/sample-page/current-officers-2/index.cfm	193	1.16%	
14. /sections/cae/sample-page/index.cfm	188	1.13%	
15. /sections/cae/2011/11/05/cae-events-for-graduate-students/index.cfm	185	1.11%	
16. /sections/cae/awards/george-and-louise-spindler-award/index.cfm	183	1.10%	
17. /sections/cae/graduate-students/index.cfm	182	1.10%	
18. /sections/cae/listserv/index.cfm	174	1.05%	
19. /sections/cae/sample-page/standing-committees/index.cfm	165	0.99%	
20. /sections/cae/awards/early-career-fellowship/index.cfm	157	0.95%	

Among the Top 20 most visited sites in our website:

- Home Page
- AEQ home page
- AEQ Guide to Offerings in Anthropology & Education (last update 2000)
- AEQ Book Reviews (*it may be from us*)
- Harry Wolcott Passing
- Early Childhood Education Brief – Jen Adair
- Dissertation Award
- Current Officers
- CAE events for grad students
- Spindler Award
- Standing Committees

- Early Career Fellowship

Silvia emphasized that we need to build our social media presence. She wants to recruit graduate students to join a committee to work on this. She also needs help with the monumental task of migrating the book reviews. The question was raised regarding if G.A.s/R.A.s of Board members could serve in this way. Nancy Hornberger noted their plan for moving forward; the process itself is complicated enough that there is a learning curve that may take a long time for these graduate students. Holly Link noted that there have been problems in the past with students not understanding what to do—this created a mess. Holly noted the very many hours Silvia has spent on this and called for a round of applause for her.

Mission Committee Report—Margaret (Marki) LeCompte and Kevin Foster

Rosemary explained the history of the addition of Mission Committee chairs to the Executive Board, as well as the recent history of waxing and waning emphasis on the Mission Committee itself over the last few years. Rosemary read CAE’s mission and noted that, last year, Marki and Kevin reinvigorated the Mission Committee and joined the Executive Committee.

Marki noted that an important goal of the Mission Committee is transparency. Having Mission Committee chairs involved with all of the Executive Committee correspondence is a key piece of ensuring transparency. A couple of the Mission Committee plans for this year did not materialize, including a session on how to navigate and become involved in CAE. The plans of others, especially the Graduate Student Committee, covered the same ground (e.g., mentoring sessions and ‘how to publish in AEQ session’). One new initiative of the Mission Committee is to develop a flyer describing the Mission and the multiple entry points for becoming involved with CAE. This will be shared with new and prospective members CAE. Another new initiative is an analysis of submissions to the AAA annual meeting to report on what is being done in CAE: what bases are covered and what is being missed?

Kevin noted that in addition to programmatic efforts of the Mission Committee, there is the ongoing focus on contributing to transparency in CAE. Mission Committee Chairs can serve as a sort of ‘on-the-spot ombudsman’ on the Executive Committee. In the various discussions of CAE business, they can be a gentle advocate for a broader view informed by the Mission. He appreciates that the Mission Committee Chairs have been asked to hold CAE accountable to who we say we want to be. Marki noted that there was a great turnout last year to the Mission Committee meeting. She thanked all who came. This year’s meeting will be Friday over the noon hour.

President’s Report—Rosemary Henze

Rosemary shared the President’s Report, which is reproduced here:

**CAE President’s Report to the CAE Board
November 21, 2013
submitted by Rosemary Henze**

Major goals for CAE leadership

- Create greater transparency about CAE and AAA culture, decision-making, and finances
- Keep CAE's mission fully in view and act on it (scholarship and social justice)
- Engage with local educators in the cities where the conference is held (enhance relevance)
- Continue to make CAE a welcoming professional home for new and continuing members
- Make CAE financially sustainable.

COMPLETED

1. Changes in CAE By-laws

- **Completed the procedure for committee restructuring.** The changes in the names of the committees, initiated during the 2012 year, was completed in 2013 through a CAE Board vote in February. The majority supported the restructuring as well as a change in the By-Laws to allow for a maximum of 15 committees. Currently we have 12, but the maximum of 15 allows flexibility going forward. The By-laws were updated to reflect this change.
- **Completed the procedure to add the Mission Committee chair to the CAE Executive Board.** This motion was proposed and received wide support at the Nov. 2012 meeting. A CAE Board vote was conducted in February and the majority supported this addition. The By-laws were updated to reflect this change.
- **Added the Student Representative and the Webmaster to the CAE Board.** While these two positions had unofficially been present on the Board for many years, the by-Laws had not been updated to reflect this practice. A CAE Board vote was conducted in February and the majority supported this addition. The By-laws were updated to reflect this change.

2. New appointments

- **Treasurer:** After consultation with the Board, Gilberto Arriaza was appointed as CAE Treasurer to replace Kathryn Davis.
- **Anthropology News Contributing Editor:** After consultation with the Board, Melissa Stachel Fellin was appointed as the AN Editor to replace Janet Hecsh.

CONTINUING INITIATIVES

- 1. Archiving system:** Started a dropbox for CAE leadership so that we all have access to important documents and don't waste time looking for files .
- 2. Updating CAE website:** Continues to need regular updates.
- 3. Making CAE a professional home that is welcoming and supportive of new as well as long-time scholars/practitioners of educational anthropology:** We continue to emphasize a number of events and activities that draw new people in and also engage senior scholars.

Examples are the *Invited new scholar poster session*, the *Works-In-Progress Session*, the *Students of color and LGBTQ mentoring session*, the *Presidential Fellows program*, and the *New member welcome reception*. Evidence from the membership figures indicates that CAE is in a modest growth period (although the results depend how one measures it). Our average monthly membership from Dec. 2012 to Sept. 2013 was 631, while the previous year (Dec. 2011 - Nov. 2012) it was 598. This is a 6% increase in average monthly membership. If we measure just from the highest month, April, it is a 16% increase (from 628 in April 2012 to 731 in April 2013).

4. Fundraising for several new CAE endowments to enhance financial sustainability.

NEW INITIATIVES

1. Local Educator Engagement Event launched: The event on Saturday Nov. 23rd at the Field Museum of Natural History is part of an initiative that began in 2012, when members of CAE had significant discussion about how to better engage local community educators and students at sites where the annual meeting is held. While so far this is only a single event, evaluation and reflection will help us determine whether and how such efforts should be integrated with CAE/AAA meetings in the future.

2. A Handbook for CAE leadership: The members-at-large already have a wonderful handbook (developed by Neriko Doerr and others), but other CAE leadership positions do not have such a handbook. We frequently get mired in trying to figure the way things were done via oral history. As rich as this venerated anthropological method is, it doesn't work so well for modern organizations whose volunteer officers are struggling with multiple responsibilities, too much email, etc. In 2014 we plan to have a Leadership Handbook completed as a "Living Document" that will continue to require updates.

3. Better use of the internet to reach out to graduate students and other potential new members. Silvia Nogueron Liu has a call out to form a new technology task force that will look into how we can improve our use of new social media platforms such as facebook, twitter, etc.

4. Better understanding of CAE/AAA finances. As CAE struggles to improve its own financial situation and create balanced budgets, it is important to gain a better understanding of AAA's financial accounting systems and seek ways to make CAE more sustainable for the long term. We initiated discussion on this topic by getting it on the Section Assembly agenda this November 22nd.

5. Publishing futures: We are still in the exploratory phase of what will happen with AEQ. Primarily on-line publishing is a strong likelihood, with people wishing a hard copy paying extra for that. Whatever we do, we need to keep costs down as the current print journal mode is largely contributing to CAE's deficit in recent years.

Announcement of Next Year's Annual Meeting Theme—Marjorie Faulstich Orellana

Marjorie shared next year's theme, which is reproduced from AAA's website here:

113th AAA Annual Meeting Call for Papers

Producing Anthropology
Washington DC, December 3–7, 2014

Mary L Gray
Rachel Watkins
2014 Executive Program Chairs

Our association's history suggests that anthropology was an early adopter of an alchemic interdisciplinarity. We are a scientific practice of multivocality, committed to conversations across networks, interests, and perspectives. Indeed, the American Anthropological Association introduced annual meeting themes to the program in 1991 (the inaugural theme addressed Nationalism, Ethnicity, Race and Racism), to underscore the discipline's capacious potential to confront challenges faced by "human societies throughout the world." The call for papers that year highlighted the planned participation of "[s]cholars from several countries", signaling a burgeoning awareness that the borders of the United States did not and should not limit anthropological knowledge produced at the meetings. Topics from subsequent years reflect the discipline's fault lines and doubts about our common legacies, affinities, collaborations and future, even as we assembled to collectively apply what we know to the struggles of humankind and our environment. No matter our individual position on the nature of anthropological knowledge or how best to produce it, the association's members annually assemble to understand and transform the world around us.

Producing Anthropology, the 2014 annual meeting theme, offers a provocation to examine the truths we encounter, produce and communicate through anthropological theories and methods. As a discipline built on blending archives of narratives, actions, sediment and bone, anthropology has well-established methods for grappling with complex, multidimensional artifacts. But what are our epistemological commitments to the ways we make scientific knowledge today? What impact do our epistemic convictions and predilections have, intended or not? What goals do we want to set for ourselves? What partnerships should we build? What audiences should we seek? And how will the truths we generate change as we contend with radical shifts in scholarly publishing, employment opportunities, and labor conditions for anthropologists, as well as the politics of circulating the anthropological records we produce?

Washington DC, the host city for our 2014 AAA Annual Meeting, provides us with an excellent venue for this pivotal conversation. It affords rich opportunities to bring together political, cultural, and educational constituencies from the city, the region, the United States, and the world. DC is also a center for producing memories and narratives of humanity, culture, language, history, prehistory and the natural world. It even serves as the residence of a particularly well-known son of an anthropologist—Barack Obama.

In addition to the familiar, productive formats of individual papers, organized panels, screenings, roundtables and Section-sponsored events, we will work to expand Installations—performances, recitals, conversations, author-meets-critic roundtables, salon reading workshops, oral history

recording sessions and other alternative, creative forms of intellectual expression. We continue our efforts to challenge how anthropology conceptualizes and experiences scholarly communication, both deeply engaging local Washington DC audiences and extending the reach of the meeting to those interested in joining the conversation from afar. We hope these conversations will challenge what we take for granted as anthropological ways of knowing, seeing and communicating our scholarship.

There was a brief discussion of what all of this might mean, as well as some skepticism about the theme. Rosemary noted that we need to communicate that it is not required that we incorporate the themes in every proposal title. There was a brief discussion about who decides on the annual meeting themes.

Standing Committee Chair Reports

#1 Ethnography of Schools and Communities/Ethnography of Educational Policies and Systems: Co-chair Kathryn Hayes reported that Committee 1 is really functioning as two committees right now; they want to split into Ethnography of Schools and Communities and Ethnography of Educational Policies and Systems. If the split happens, they will be looking for a Chair for Ethnography of Schools and Communities. Committee 1 sponsored one session this year to take place on Saturday with a focus on translating qualitative research to policy audiences.

#2 Multilingualism, (Multi)Literacies and Language in Schools and Communities: Co-chair Eric Johnson reported that Committee 2 sponsored one session this year to take place at the Field Museum on Saturday focusing on parent engagement and community outreach. Their committee has been active; they requested an *AN* column that got close. Yet Eric was contacted later by *AN* to write a related column pertaining to similar themes (linguistic issues and education). CAE and Committee 2 are getting some recognition in that way.

#3 Anthropology of Post-Secondary Education: Co-chair David Long reported that the Committee has been quite active in recent years, and this year sponsored an excellent session on unity, diversity, and special publics. They are seeking a new chair of the committee. Next year they are looking to plan a large session on neoliberalism and higher education with the participation of Washington DC leadership.

#5 African Americans, African Diaspora and Education: Co-chair Kevin Foster reported that their committee sponsored a session this year on Black masculinity. He noted that he wants to see the committee grow and become robust as the committee used to be quite large and its presence has not been as strong in recent years.

#6 Latin@s and Education: Co-chair Lucila Ek reported that Committee 6 sponsored an upcoming session for Friday. Their committee is currently discussing how to recruit more members and put forth more proposals for sessions in the future.

#7 Indigenous Education: Co-chair Beth Leonard, who noted that she is stepping down after the meetings, reported that this year their committee sponsored 1 special event on decolonizing

methodologies and three sessions on indigenous education. They are seeing growing interest in indigenous education.

#12 Privatization, Markets, and (Post-)Neoliberalism in Educational Contexts: Co-chair Marta Baltodano reported that at the all-committee meeting they would be working toward generating a description of the committee and new ideas.

After all of the committee reports were provided there was discussion about where the descriptions of the committees from the website have gone. Bradley Levinson is working on these and they will be back on the website eventually after revision. Silvia has the old descriptions backed up.

Marjorie raised the question about what the purpose of structures, including committees, is. She urged us to make sure that the issues we care about are represented and visible in sessions and other ways too. She recommended that as committees are meeting, we should think about how we can bring these issues to the forefront for more visibility.

Discussion and Action Items

Developing and Naming Endowed Awards and Other Funds—Gregory Tanaka

Greg explained the process that the Endowed Awards ad hoc committee went through and the decisions that were made to name three existing awards and one new award. He shared the names proposed for the following awards:

- Outstanding Dissertation Award: Fred Erickson
- Presidential Fellows: Concha Delgado-Gaitan
- Junior Scholar Travel Award: Shirley Brice Heath
- Early Career Award: Douglas Foley

The Early Career Award is proposed as a new award whereas the other three awards under consideration are existing awards. Greg also noted that the committee is interested in making it possible for very large contributions to CAE as well (e.g., wills, trusts, etc.). In addition, contributors to any of the awards will be acknowledged by level of contribution.

Other potential awards that were discussed among the committee included a book of the year award, AEQ reviewer of the year award, and applied researcher of the year awards. The committee decided not to pursue these this year, however. Greg noted the possibility of adding and naming new awards in the future. He explained that the Board needs to vote on the four named awards above. He noted that if this proposal gains approval now, we will begin to fund raise at the Business Meeting. Rosemary added that this is all something that can evolve; we can add new awards in the future. Greg noted that pushing for more is partly to minimize political resistance. There is a potential concern about names being left out.

This item was discussed at much length following this introduction. It was frequently noted that we have multiple reasons for naming awards, some of which may be in conflict (i.e., honoring our history versus raising as much money as possible). Another question raised was how the

CAE membership was given opportunities to provide input on this initiative. Greg noted that the membership was invited to give input at the previous year's Business Meeting (none was provided); the Ad hoc Committee included many new members of CAE as well as experienced members of CAE. Several Board members stressed that it will be very important to explain the Committee's process very clearly, being sure to explain that there were multiple opportunities for membership and Board member input. At one point, Silvia also checked the by-laws to assure that the processes being engaged and proposed were legitimate, which they were.

Some additional topics of discussion included the following:

- Would we consider some sort of organizational or corporate sponsorship for the awards?
- Waiting to develop and name additional awards in the future allows for more participation among a greater number of CAE members.
- What were the criteria for the names selected? Why these names and not others? Was contribution to CAE considered (contribution to the organization beyond scholarship)?
- Were CAE leaders who have passed away considered?
- Have the people whose names have been proposed been asked for their permission to name the awards after them?

After extensive discussion, Kevin Foster moved to approve the naming of the three existing awards. **The motion was approved with a majority (27) in favor, 0 opposed, and 1 abstention.** Greg Tanaka moved to create an Early Career Award and name it in honor of Douglas Foley. **The motion was approved with a majority (23) in favor, 0 opposed, and 5 abstentions.**

Field Museum Event and Related Challenges—Marjorie Faulstich Orellana and Rosemary Henze

Rosemary explained the process of developing the Field Museum Event, and explained that we had a difficult time encouraging local people to come and fulfilling our desire for dialogue with local educators. One mistake was that we moved forward without a local (Chicago-based) educational organizer; in the future we need a local organizer. We also need to get more people involved because there is a great deal of work involved with this type of initiative.

Marjorie asked what Board members have heard about this event? What do they think about it? Concerns were raised about how we originally thought we would hear from local educators, but as it is currently planned, it appears as if we are teaching them. (Greg noted that we will have a Chicago Teachers Union leader [Jackson Potter, the chief-of-staff] who will be presenting at the Field Museum.) Chicago teachers do not appear to be featured. Other difficulties with the Event were raised. Our partner, the Field Museum, did not invite teachers until one week ago. Marjorie noted thing that there were multiple goals for this Event that were intertwined and somewhat contradictory. We've learned a good deal from this experience for consideration for next year.

One Board member raised the idea that this could be the juncture to invite and include teachers-as-anthropologists. Marki added that there is an entire teacher research movement; we could frame future sessions with that movement. David shared that he has a colleague at the Natural

History Museum that has a large professional development space that we may be able to use. Patricia noted that we could include a couple of panels of teacher research each year. Eric suggested that we partner with a school district. He referenced the UPENN Ethnography Forum and its Teacher Research Day. We discussed the expenses to teachers if they present via AAA; making this an off-site event is important for that reason as well. Nancy noted that the UPENN Ethnography Forum provides free admission for teachers.

Future of AAA publishing—Rosemary Henze

Rosemary asks Laura how they are thinking about the future of AAA publishing and in particular regarding online versus print options for the journal. Laura noted their participation in this conversation with AAA. Rosemary noted that AAA says journals are too expensive and they have suggested a range of options regarding online publication, combining editorial offices, and so forth. The Board had a discussion about a variety of issues related to online and print publishing. There was also some discussion about needing to use our leverage from the strength of AEQ and CAE in general. Rosemary noted that the contract with Wiley-Blackwell is coming to an end in 2017 and decisions will need to be well in advance of this.

Discussions with AAA—Rosemary Henze

Rosemary noted that it is in our best interest to learn more about how CAE and other sections might be able to share in some of the revenues generated from the meeting. Currently, CAE sees none of these. Gilberto explained some of the details of revenue streams to AAA. We do not see revenue on interest on savings and we don't see revenue from the meetings. AAA uses meeting revenues to subsidize programs. Rosemary noted that we have started asking questions and started learning more about all of this. She has put this item on the meeting agenda for Section Presidents on Friday.